



Dear NON-EU trader,

to provide you with the smoothest export processes possible, we'd like to kindly ask you to answer the following questions:

**1 How will the vehicle be exported?**

a. by a forwarding agency

*If exported by a forwarding agency, the payment for the vehicle can be without VAT, as long as you provide us with the so called "Ausfuhrbescheinigung für Umsatzsteuerzwecke gemäß §10 Abs. 1 Nr. 2 UStDV, Abschnitt 6.7 Abs. 2 Satz 1 UStAE" **prior** as an original document*

b. you pick it up yourself with a truck, without export licence plates

*If you export the vehicle yourself on a truck without export licence plates, you must pay incl. VAT. The VAT will be held as a deposit and will be refunded after the successful export of the vehicle, confirmed by the German customs.*

c. you pick it up yourself and drive the vehicle with export licence plates

*If you export the vehicle yourself with export licence plates, you must pay incl. VAT. The VAT will be held as a deposit and will be refunded after the successful export of the vehicle, confirmed by the German customs. We also need **prior** the International proof of insurance, in order to do the export declaration.*

**2 At which customs/border office does the vehicle leave the EU?**

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(e.g.: PL301050 Terespol OC)

**ATTENTION: If you do not use the below mentioned customs/border office, your claim for refund of the VAT-deposit will expire instantly. Any fines resulting from circumstances according to §30 section 1 & 4 and §88 section 2 OWiG can and will be charged to you as the buyer.**

**3 Which of the following documents do you need from LeasePlan Deutschland GmbH?**

- Ausfuhrbegleitdokument (ABD)

- Lieferantenerklärung (supplier's declaration for products having preferential origin status)

- EUR.1 (Warenverkehrsbescheinigung / Movement Certificate)



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**4 Your current, valid company address as registered:**

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**5 Your bank account information for refunding your VAT deposit after export:**

**Bank outside of Germany:**

Name and Country: \_\_\_\_\_  
IBAN: \_\_\_\_\_  
SWIFT: \_\_\_\_\_

**or Bank in Germany:**

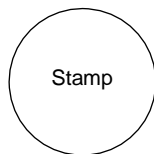
Name: \_\_\_\_\_  
Account-No.: \_\_\_\_\_  
Bank-ID: \_\_\_\_\_

**6 Do you want all export papers and vehicle documents**   
to be send to your company address (trackable shipment)

or to be picked up by you/your driver at LeasePlan in 41460 Neuss respectively  
90425 Nürnberg, Germany?

Please answer all questions above and send the signed and stamped document either

by Fax to: +49 211 58640 688 498  
or by eMail to: [export.de@leaseplan.com](mailto:export.de@leaseplan.com)



\_\_\_\_\_  
City / Date / Authorized signatory due to company register

\_\_\_\_\_  
Name in block letters

Team Gebrauchtwagen Verkauf  
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